



Internship Grading Expectations 2019-2020

Grades must be recorded in Power School on a regular basis for all students, including those on internships. In order to provide clarification, EFE has created the following minimum expectations for grades to be recorded in Power School. For questions about internship requirements, please contact Scott (scott.wills@kresa.org) or Irene (irene.mayfield@kresa.org.) For questions about grades, please contact Cindy (cindy.goss@kresa.org.)

Minimum Expectations for Gradebook:

(These are all required by law. We are now requiring them to be recorded in PowerSchool also.)

- Training Agreement
- Training Plans
- Safety Instruction
- Workplace Visit grade by teacher (quarterly)
- Student Timesheets (monthly or weekly)
- Student Evaluation by employer/mentor of standards on Training Plan (quarterly)

Optional Additions to Gradebook:

- Reflections- logs, journals, memos
- Online assignments
- Resume updated with internship components
- Thank you letter to employer/mentor
- Letter of recommendation
- End of semester report/summary of internship
- Other assignments